

Please complete in typescript,  
 or in bold black capitals.

**Resignation of director or secretary**

Company Number

Company Name in full



\* F 2 8 8 B C 9 0 \*

**Resignation form**

Date of resignation  
 Day Month Year

Resignation as director  as secretary  Please mark the appropriate box. If resignation is as a director and secretary mark both boxes.

NAME \*Style / Title  \*Honours etc

Please insert details as previously notified to Companies House.

Forename(s)

Surname

# Date of Birth  
 Day Month Year

If cessation is other than resignation, please state reason

A serving director, secretary etc must sign the form below.

Signed  Date

\* Voluntary details.  
 # Directors only.

(by a serving director/secretary/administrator/administrative receiver/receiver manager/receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Tel   
 DX number  DX exchange



When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF4 3UZ. DX 33050 Cardiff**  
 for companies registered in England and Wales  
 or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
 for companies registered in Scotland **DX 235 Edinburgh**