In accordance with Rule 18.8 of the Insolvency (England & Wales) Rules 2016.

WU07

Notice of progress report in a winding-up by the court

Companies House

For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number	0 4 5 4 2 8 5 5
Company name in full	04542855 Limited

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Liquidator's name

Full forename(s)	Steven
Surname	Illes

3 Liquidator's address

Building name/number	6th Floor
Street	2 London Wall Place
Post town	London
County/Region	
Postcode	E C 2 Y 5 A U
Country	

4 Liquidator's name ❶

Full forename(s)	
Surname	

❶ **Other liquidator**
Use this section to tell us about another liquidator.

5 Liquidator's address ❷

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

❷ **Other liquidator**
Use this section to tell us about another liquidator.

WU07
Notice of progress report in a winding-up by the court

6 Period of progress report

From date	d1 d8	m0 m2	y2 y0 y2 y3
To date	d1 d7	m0 m2	y2 y0 y2 y4

7 Progress report

☑ The progress report is attached

8 Sign and date

Liquidator's signature
Signature
X X

Signature date	d1 d7	m0 m4	y2 y0 y2 y4

WU07
Notice of progress report in a winding-up by the court

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Newman, Connor

Company name Macintyre Hudson LLP

Address 6th Floor

2 London Wall Place

Post town London

County/Region

Postcode E C 2 Y 5 A U

Country

DX

Telephone 0207 429 4100

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

6th Floor
2 London Wall Place
London
EC2Y 5AU

T (020) 7429 4100
F (020) 7248 8939
W mha.co.uk

Private and Confidential

To Members and Creditors

Our ref CR400816/SI/KH/CN

Your ref

Date 17 April 2024

Dear Sirs

04542855 Limited **("the Company")** - In Compulsory Liquidation
Formerly RM Support Services Limited
In the High Court of Justice Number 001370 of 2021

This is my report to members and creditors following the second anniversary of my appointment as Liquidator. This report should be read in conjunction with my previous progress report.

In the absence of a Liquidation committee, it falls to the creditors to approve, or reject, my request for a fee increase. I am seeking a decision by correspondence from the creditors. If you wish to vote on the decision, you must complete and return the enclosed voting form to me by no later than 23.59 on 17 May 2024, the decision date. If you have not already submitted a proof of debt, please complete the enclosed proof of debt form and return it to me, together with the relevant supporting documentation. Your vote on the decision will not count unless you have lodged a proof of debt by no later than 23.59 on 17 May 2024.

The following documents are enclosed with this report:

- Notice of decisions for which approval is sought;
- Voting form;
- Proof of debt form.

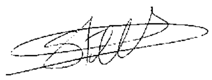
Please note that I must receive at least one vote by the decision date, or the decision will not be made. I would therefore urge you to respond promptly.

Should any creditor or group of creditors wish to request a physical meeting of creditors, they must do so within 5 business days of the delivery of the notice that accompanies this letter. Such requests must be supported by a proof of debt, if not already lodged. I will convene a meeting if creditors requesting a meeting represent a minimum of 10% in value or 10% in number of creditors or simply 10 creditors, where "creditors" means "all creditors."

Macintyre Hudson LLP uses personal information in order to fulfil the legal obligations of our Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping creditors and others informed about the insolvency proceedings. You can find more information on how Macintyre Hudson LLP uses your personal information on our website at https://www.macintyrehudson.co.uk/privacy-policy.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available online, they should contact Newman, Connor by email at Connor.Newman@mha.co.uk, or by phone on 0207 429 4100.

Yours faithfully



Steven Illes
Liquidator
Authorised to act in the UK
by the Institute of Chartered
Accountants in England and Wales

Enc.

04542855 Limited – In Compulsory Liquidation

Formerly RM Support Services Limited

LIQUIDATOR'S PROGRESS REPORT TO CREDITORS AND MEMBERS

For the **year ending 17 February 2024 ("the Period")**

STATUTORY INFORMATION

Company name:	04542855 Limited
Company number:	04542855
Trading address:	Alpha House Unit A, Peacock Street, Gravesend, DA12 1DW
Registered office:	6th Floor, 2 London Wall Place, Barbican, London, EC2Y 5AU
Former registered office:	Alpha House Unit a Peacock Street Gravesend Kent DA12 1DW
Principal trading activity:	Bookkeeping activities
Liquidator's name:	Steven Illes
Liquidator's address:	6th Floor, 2 London Wall Place, London, EC2Y 5AU
Date of appointment:	18 February 2022
Court name and reference:	High Court of Justice 001370 of 2021

LIQUIDATOR'S ACTIONS SINCE LAST REPORT

As detailed in my previous report, I carried out an initial investigation into the affairs of the Company and conduct of the Directors to establish whether there were any potential assets that can be realised or other recoveries that can be made for the benefit of creditors. I have identified a number of transactions which are being investigated with assistance from my solicitors, and Counsel.

I have issued a claim against a third party, and all parties attended a Court hearing in January 2024, where it was agreed that there would be a mediation, which has led to further negotiations, these negotiations are currently ongoing with the assistance of my legal advisors.

So as to not prejudice the outcome of my investigations and to maintain the required confidentiality, I cannot fully disclose details of any potential claims and the enquiries that have been made at this stage.

I have also undertaken the following routine statutory and compliance work:

- Created electronic files and updated our case management systems.
- Reconciled the estate bank account.
- Filed the necessary notices with Companies House.
- Advertised my appointment as Liquidator in the London Gazette.
- Written to the Company's bankers requesting details and copies of bank statements for the period leading up to the Company's insolvency.
- Written to the Company's former solicitors and accountants.
- Written to HM Revenue & Customs ("HMRC") regarding my appointment as Liquidator and the position of the Company's taxation affairs.
- Issued letters and liaised with the Company's creditors.
- Issued letters to the Directors with queries in respect of the Company's insolvency and requesting them to deliver up the Company's books and records.

- Conducted relevant pension searches.
- Instructing solicitors and counsel

I had to undertake this work either as part of my routine administrative functions, or in order to identify and potential realisable assets or recoveries.

There is certain work that I am required by the insolvency legislation to undertake in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken since my last progress report is contained in Appendix 1.

RECEIPTS AND PAYMENTS

My Receipts & Payments for the Period is attached at Appendix 2. I have reconciled the account against the financial records that I am required to maintain and with and with the Insolvency Services Account operated by The Insolvency Service in respect of the Liquidation.

ASSETS

As detailed above, the sole asset in the Liquidation in a potential claim against a third party. So as to not prejudice the outcome of my investigations and to maintain the required confidentiality, I cannot fully disclose details of any potential claims and the enquiries that have been made at this stage.

Further details of the claim will be provided in my next report to creditors.

LIABILITIES

<u>Secured Creditors</u>

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case there were no creditors secured by a floating charge such that the prescribed part provisions do not apply.

<u>Preferential Creditors</u>

The Official Receiver's report did not list any preferential creditors and no claims have been received.

<u>Crown Creditors</u>

The handover from the Official Receiver did not list an amount outstanding to HMRC, and no claim has been received.

<u>Unsecured Creditors</u>

The handover from the Official Receiver included one non-preferential unsecured creditor totalling £35,066. A proof of debt for this sum has been received.

DIVIDEND PROSPECTS

The prospect of sufficient realisations to creditors is heavily dependent on the outcome of any potential claims.

INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. I have identified a number of claims against the Directors, and my solicitors and Counsel have been instructed.

Matters requiring further investigation that may lead to potential recovery actions have been identified, and the work outlined above was undertaken to further those investigations with a view to making recoveries for the benefit of the creditors.

LIQUIDATOR'S REMUNERATION

My remuneration was approved on a time cost basis, based on a fee estimate of £72,351 on enhanced charge-out rates due to the complexity of the case. The fees estimate acts as a cap, and I cannot draw remuneration in excess of that estimate without first seeking approval from the creditors. My time costs to 17 February 2024 total £56,181 at enhanced charge-out rates, representing 120 hours of work at a blended charge out rate of £468 per hour. I have not been able to draw any remuneration in this matter.

Details of my time costs for the Period and to date will be provided under a separate cover, due to an internal issue with regards to preparing detailed reports.

I envisage incurring time costs in excess of my fees estimate previously provided to creditors, as the significant amount of time taken to progress negotiations with the third party a detailed above, was beyond my initial estimate due to difficulties in dealing with the third party and their legal advisors, and there will be further time costs required in order to conclude a settlement and obtain a result for the benefit of creditors. Therefore, I am seeking an increase in the amount of remuneration that I can draw in this case.

<u>Time Cost Basis</u>

I have undertaken additional work than was envisaged when issuing my initial fee request, as detailed above. This additional work will take 47 hours at a total time cost of £26,990 at a "blended" rate of £574 per hour. This will increase my total fees estimate to £99,341 at a "blended" rate of £454 per hour. I enclose a revised fees estimate at Appendix 4. This increased fee estimate will act as a cap on my time costs so that I cannot draw fees of more than the total estimated time costs without further approval from creditors. If my time costs incurred on the case exceed the estimate, or are likely to exceed the estimate, I will provide an explanation as to why that is the case in the next progress report I send to creditors.

I only anticipate needing to seek approval to draw fees in excess of this increased estimate if circumstances in the case change again such that I find that it is taking longer than anticipated to undertake the work required to complete the case.

Based on the value of the known assets of the Company, I anticipate being able to draw my increased fees estimate in full.

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <u>www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/</u>. Details about how an office holder's fees may be approved for each case type are available in a series of Guidance Notes issued with Statement of Insolvency Practice 9, and they can be accessed at <u>https://www.macintyrehudson.co.uk/?/guides-to-fees</u>. There are different versions of these Guidance Notes, and in this case please refer to the most recent version. Please note that we have also provided further information about an office holder's remuneration and expenses in our practice fee recovery sheet, which is enclosed at Appendix 5.

LIQUIDATOR'S EXPENSES

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:

- Category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and

- Category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

I have incurred total expenses of £38,120, of which I incurred £20,005 in the Period. I have not been able to draw any expenses in this matter. Details of my anticipated expenses are included in Appendix 3.

I have used the following professional advisors in the Period:

Professional Advisor	Nature of Work	Basis of Fees
Howman's Solicitors	Legal Advice	Time Costs
Counsel	Legal Advice	Fixed Fee

The choice of professionals used was based on my perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of my fee arrangement with them. I also confirmed that they hold appropriate regulatory authorisations. I have reviewed the fees they have charged and am satisfied that they are reasonable in the circumstances of this case.

I have incurred the following expenses in the Liquidation:

Type of expense	£
Bond	10
Courts Advertising	94
AADD Limited	395
Legal Costs	38,120
Total	38,699

I have been unable to draw any expenses in the Period.

I have not instructed any sub-contractors or incurred any category 2 expenses in the Period.

FURTHER INFORMATION

An unsecured creditor may, with the permission of the Court, or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Liquidator's remuneration and expenses within 21 days of their receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the Court, or with the concurrence of 10% in value of the unsecured creditors (including the creditor in question), apply to Court to challenge the amount of remuneration charged by the Liquidator as being excessive, and/or the basis of the Liquidator's remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

To comply with the Provision of Services Regulations, some general information about MHA can be found at https://www.mha.co.uk/terms-and-conditions.

SUMMARY

The Liquidation will remain open until the claim has been resolved. I estimate that this will take approximately six months, and once resolved the Liquidation will be finalised and my files will be closed.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available online, they should contact Newman, Connor by email at Connor.Newman@mha.co.uk, or by phone on 0207 429 4100.

Steven Illes
Liquidator
Authorised to act in the UK
by the Institute of Chartered
Accountants in England and Wales

Appendix 1: Details of work undertaken to date & for the duration of the Liquidation

Work for which the Liquidator is seeking to be remunerated on a time cost basis:

Administration

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up physical/electronic case files
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Dealing with all routine correspondence and emails relating to the case.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.

Creditors

Claims of creditors - the office holder needs to maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder also needs to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of his statutory functions.

- Dealing with creditor correspondence, emails and telephone conversations regarding their claims.
- Maintaining up to date creditor information on the case management system.
- Reviewing and adjudication of creditor claims.
- Preparing and issuing notice of intended dividend to creditors.
- Calculating and distribution of dividend.

Investigation

- Reviewing Company bank statements.
- Reviewing the Company's books and records.
- Corresponding with banking institutions.
- Corresponding with directors with queries raised from our investigations.

Asset Realisations

- Instructing solicitors regarding legal matters.
- Ongoing negotiations in respect of the claim.
- Liaising with our legal advisors.

Appendix 2: Receipts and Payments Account for the Period

04542855 Limited formerly RM Support Services Limited
(In Liquidation)
's Summary of Receipts & Payments

Statement of Affairs £		From 18/02/2023 To 17/02/2024 £	From 18/02/2022 To 17/02/2024 £
	ASSET REALISATIONS		
	O.R. General Fee	NIL	6,000.00
		NIL	(6,000.00)
	COST OF REALISATIONS		
	O.R. Remuneration	NIL	5,000.00
	Petitioners Deposit	NIL	(1,600.00)
	Sec of State Fees	88.00	176.00
		(88.00)	(3,576.00)
		(88.00)	(9,576.00)
	REPRESENTED BY		
	ISA NIB		(9,576.00)
			(9,576.00)

Note:

Appendix 3: Estimate of expenses to be incurred in the Liquidation

Type of category 1 expense	Estimated Amount £
Bonding	10
Statutory Advertising	200
IT Services	200
Legal Costs	50,000
Total estimated category 1 expenses	50,410

Appendix 4: Fees Estimate

FEES ESTIMATE SUMMARY			
Case name	RM Support Services Limited		
The office holder is seeking to be remunerated on a time cost basis. We use charge out rates appropriate to the skills and experience of a member of staff and the work that they perform, recording time spent in 6 minute units. Narrative is recorded to explain the work undertaken and the time spent is analysed into different categories of work. This document provides an estimate as to how much time the office holder and his staff will spend undertaking specific tasks within broad categories of work, and the time costs of undertaking such work, which will depend upon the grade, or grades, of staff undertaking the work and the number of hours spent undertaking the work by each grade of staff. The estimated time that will be spent undertaking the work in each category of work has been multiplied by the applicable charge out rate for each member of staff that it is anticipated will undertake work in that category to arrive at the estimated total time costs attributable to that category of work on the case. We have then divided that estimated total by the estimated number of hours to arrive at what is known as a blended hourly charge out rate for that category of work. The sum of all the estimates for the different categories of work is the total estimated time costs to undertake all the necessary work on the case. Again, we have then divided that estimated total by the estimated number of hours to arrive at a blended hourly charge out rate for the case as a whole.			
	Standard	Complex and Contentious	
The hourly charge out rates that will be used on this case are:	£	£	
Partner – appointment taker	£595.00	£714.00	
Manager	£400.00	£480.00	
Senior Administrator	£350.00	£420.00	
Case Administrator	£325.00	£390.00	
Cashier	£250.00	£300.00	
Support staff	£220.00	£264.00	
ADMINISTRATION AND PLANNING (Note 2)			
Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.	1.10	556.80	
Setting up the case on the practice's electronic case management system and entering data.	0.70	336.00	
Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment (as applicable).	3.20	1,536.00	
Obtaining a specific penalty bond.	0.10	48.00	
Convening and holding general meetings of creditors	0.50	210.00	
Dealing with all routine correspondence and emails relating to the case.	4.20	1,792.80	
Creating, maintaining and managing the office holder's cashbook.	0.90	360.00	
Undertaking regular bank reconciliations of the bank account containing estate funds.	0.80	240.00	
Reviewing the adequacy of the specific penalty bond on a quarterly basis.	0.20	84.00	
Undertaking periodic reviews of the progress of the case.	3.10	1,605.00	
Preparing, reviewing and issuing annual progress reports to creditors .	14.00	6,399.00	
Preparing, reviewing and issuing final reports to creditors.	6.50	2,878.20	
Total:	35.30	£16,045.80	£454.56

INVESTIGATIONS (Note 3)			
Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Conducting an investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	33.50	15,108.00	
Total:	33.50	£15,108.00	£450.99
REALISATION OF ASSETS (Note 4)			
Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Arranging suitable insurance over assets.	1.00	435.00	
Regularly monitoring the suitability and appropriateness of the insurance cover in place.	1.10	506.40	
Liaising with the bank	3.00	1,260.00	
Instructing agents to value known assets.	2.00	870.00	
Liaising with agents to realise known assets.	5.00	2,247.00	
Instructing solicitors to assist in the realisation of assets.	40.00	18,120.00	
Engaging with solicitors and Counsel	63.50	29,565.00	
Engaging with insurers, brokers re litigation funding or assigment	8.00	3,624.00	
Total:	123.60	£56,627.40	£458.15
CREDITORS (Note 5)			
Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Dealing with creditor correspondence, emails and telephone conversations regarding their claims.	15.00	6,534.00	
Maintaining up to date creditor information on the case management system.	1.00	435.00	
Issuing a notice of intended dividend and placing an appropriate gazette notice.(if applicable)	1.60	701.40	
Reviewing proofs of debt received from creditors, adjudicating on them and formally admitting them for the payment of a dividend.	4.00	1,857.00	
Requesting additional information from creditors in support of their proofs of debt in order to adjudicate on their claims.	2.00	825.00	
Calculating and paying a dividend to creditors, and issuing the notice of declaration of dividend.	2.70	1,207.80	
Total:	26.30	£11,560.20	£439.55
GRAND TOTAL FOR ALL CATEGORIES OF WORK	218.70	£99,341.40	£454.24

Appendix 5: Practice Fee Recovery Sheet

AUDIT • TAX • ADVISORY

Now, for tomorrow

FOCUS ON

Restructuring and Recovery

- CHARGE OUT RATES

The below information is to assist creditors in making an informed decision on any resolution seeking approval of the office holder's remuneration.

MHA's Restructuring and Recovery charge out rates (exclusive of VAT).

Our current charge-out rates which may be amended from time to time are as follows:

Position	Rates from 1 April 2022 – 31 March 2023	1 April 2023 – 31 March 2024
Partner	565	595
Director	475 - 565	595
Manager	350 - 450	450 - 475
Administrators		
Senior Administrator	235 - 330	350
Administrator	250 - 310	220 - 325
Assistant	190 - 195	220
Cashier	205	250

It is the firm's policy to recharge all disbursements properly incurred to the relevant insolvency case where there is identifiable specific expenditure. Any costs which may involve an element of shared or allocated costs or are for services provided by the firm, are detailed in the firm's receipts and payments accounts as 'Category 2 Disbursements'.

MHA's Restructuring and Recovery disbursements charges (exclusive of VAT).

Our current disbursement charges which may be amended from time to time are as follows:

Disbursement	Charge £
Photocopying	15p per copy
Postage	per current postal charges
Travel	As per cost
Car Mileage	48p per mile
Document storage (internal)	70p per box per month
Storage	£5 per box per month
Room Suite 1 & 2 half day/evening hire	£150
Room Suite 1 & 2 full day	£300
Room Suite 1, 2 & 3 half day/evening	£200
Room Suite 1, 2 & 3 full day	£400

Please note that no charge is made relating to the recovery of the firm's overhead costs

Contact

Should you require clarification on any of the above, do not hesitate to contact us on **+44(0)20 7429 4100** or email: **MHARestructuringRecovery@mhllp.co.uk**

mha.co.uk

mha | An independent member of bakertilly INTERNATIONAL

Appendix 6: Notice of Decision via Correspondence

04542855 Limited **("the Company")** - In Compulsory Liquidation
Formerly RM Support Services Limited
In the High Court of Justice Number 001370 of 2021

Company Number 04542855

Notice is given by Steven Illes to the creditors of the Company that set out below is a decision for your consideration under rule 18.16 of The Insolvency (England and Wales) Rules 2016. Please complete the voting section below indicating whether you are in favour or against the following decision:

i). That the Liquidator's fees will be charged by reference to the time properly spent by them and their staff in dealing with the matters relating to the Liquidation, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time the work is undertaken and subject to the fees estimate set out in the report prepared in connection with fee approval and issued with the notice of this decision procedure.

The final date for votes is 17 May 2024, the decision date.

1. In order for their votes to be counted creditors must submit to me their completed voting form so that it is received at Macintyre Hudson LLP, 6th Floor, 2 London Wall Place, London, EC2Y 5AU by no later than 23.59 hours on 17 May 2024. It must be accompanied by a proof of debt, (if not already lodged). Failure to do so will lead to their vote(s) being disregarded.

2. Creditors must lodge a proof of debt (if not already lodged) at the offices of Steven Illes by no later than 23.59 on 17 May 2024, without which their vote will be invalid.

3. Creditors with claims of £1,000 or less must have lodged a proof of debt for their vote to be valid.

4. Any creditors who have previously opted out from receiving documents in respect of the insolvency proceedings are entitled to vote on the decision provided they have lodged a proof of debt.

5. Creditors may, within 5 business days of delivery of this notice to them, request a physical meeting of creditors be held to determine the outcome of the decision above. Any request for a physical meeting must be accompanied by a valid proof of debt (if not already lodged). A meeting will be convened if creditors requesting a meeting represent a minimum of 10% in value or 10% in number of creditors or simply 10 creditors, where "creditors" means "all creditors."

6. Creditors have the right to appeal a decision of the convener made under Chapter 8 of Part 15 of The Insolvency (England and Wales) Rules 2016 about Creditors' Voting Rights and Majorities, by applying to court under Rule 15.35 of The Insolvency (England and Wales) Rules 2016 within 21 days of the Decision Date.

Creditors requiring further information regarding the above, should either contact me at 6th Floor, 2 London Wall Place, London, EC2Y 5AU, or contact Newman, Connor by telephone on 0207 429 4100, or by email at Connor.Newman@mha.co.uk.

DATED THIS 17TH DAY OF APRIL 2024

Steven Illes
Liquidator
Authorised to act in the UK by the Institute of Chartered Accountants in England and Wales

04542855 Limited **("the Company")** - In Compulsory Liquidation
Formerly RM Support Services Limited
In the High Court of Justice Number 001370 of 2021

Company Number 04542855

Voting on Decision

i) That the Liquidator's fees will be charged by reference to the time properly spent by them and their staff in dealing with the matters relating to the Liquidation, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time the work is undertaken and subject to the fees estimate set out in the report prepared in connection with fee approval and issued with this notice.

For / Against

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM:

Name of creditor:____

Signature of
creditor:____

(Complete the following if signing on behalf of creditor, e.g. director/solicitor)

Capacity in which
signing document:____

Dated ____

Appendix 7: **Notice of Invitation to Form a Creditors' Committee**

04542855 Limited **("the Company")** - In Compulsory Liquidation
Formerly RM Support Services Limited
In the High Court of Justice Number 001370 of 2021

Company Number 04542855

Notice is given by Steven Illes to the creditors of the Company of an invitation to establish a Liquidation Committee under rule 7.55 of The Insolvency (England and Wales) Rules 2016.

1. In addition to seeking a decision on the matters set out in the accompanying notice, creditors are also invited to determine by correspondence, at the same time, whether a Liquidation Committee should be established.

2. A Committee may be formed if a minimum of 3 and a maximum of 5 creditors are willing to become members.

3. Nominations can only be accepted for a creditor to become a member of the Committee if they are an unsecured creditor and have lodged a proof of their debt that has not been disallowed for voting or dividend purposes.

4. The specified date for receipt of nominations for creditors to act as a member of the Committee under rule 7.55 of The Insolvency (England and Wales) Rules 2016 is 17 May 2024, the Decision Date.

5. Please complete the form sent with this notice and include the name and address of any person you wish to nominate to act as a member of the Committee. The completed document should be returned to Macintyre Hudson LLP of 6th Floor, 2 London Wall Place, London, EC2Y 5AU so that it is received by no later than 23.59 hours on 17 May 2024, the decision date.

Note: Further information on the rights, duties and the functions of a committee, is available in a booklet published by the Association of Business Recovery Professionals (R3). This booklet can be accessed at www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/. If you require a hard copy of the booklet please contact Newman, Connor of Macintyre Hudson LLP by email at Connor.Newman@mha.co.uk, or by phone on 0207 429 4100.

The final date for votes to establish a committee is 17 May 2024, the decision date.

1. In order for their votes to be counted creditors must submit to me their completed voting form so that it is received at Macintyre Hudson LLP, 6th Floor, 2 London Wall Place, London, EC2Y 5AU by no later than 23.59 hours on 17 May 2024. It must be accompanied by proof of their debt, (if not already lodged). Failure to do so will lead to their vote(s) being disregarded.

2. Creditors must lodge proof of their debt (if not already lodged) at the offices of Steven Illes by no later than 23.59 on 17 May 2024, without which their vote will be invalid.

3. Creditors with small debts, that is claims of £1,000 or less, must have lodged proof of their debt for their vote to be valid.

4. Any creditors who have previously opted out from receiving documents in respect of the insolvency proceedings are entitled to vote on the decision provided they have lodged proof of their debt.

5. Creditors may, within 5 business days of delivery of this notice to them, request a physical meeting of creditors be held to determine the outcome of the decision above. Any request for a physical meeting must be accompanied by valid proof of their debt (if not already lodged). A meeting will be convened if creditors requesting a meeting represent a minimum of 10% in value or 10% in number of creditors or simply 10 creditors, where "creditors" means "all creditors."

6. Creditors have the right to appeal a decision of the convener made under Chapter 8 of Part 15 of The Insolvency (England and Wales) Rules 2016 about Creditors' Voting Rights and Majorities, by applying to court under Rule 15.35 of The Insolvency (England and Wales) Rules 2016 within 21 days of the Decision Date.

Creditors requiring further information regarding the above, should either contact me at 6th Floor, 2 London Wall Place, London, EC2Y 5AU, or contact Newman, Connor by telephone on 0207 429 4100, or by email at Connor.Newman@mha.co.uk.

DATED THIS 17TH DAY OF APRIL 2024

Steven Illes
Liquidator
Authorised to act in the UK by the Institute of Chartered Accountants in England and Wales

04542855 Limited **("the Company")** - In Compulsory Liquidation
Formerly RM Support Services Limited
In the High Court of Justice Number 001370 of 2021

Company Number 04542855

Decision

i) That a Liquidation Committee should be established.

For/Against

Please note that if creditors vote to establish a committee, then unless at least 3 nominations for creditors to act as Committee members are received at the same time, it will be necessary to convene a further decision procedure to decide which creditors are to act as Committee members. That will involve incurring additional costs, so if you intend to vote to establish a committee, please also nominate either yourself or another creditor to act as a committee member.

I wish to nominate the following creditor to act as a member of the Committee:

Name of nominated creditor ____

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM:

Name of creditor:____

Signature of creditor:____

(Complete the following if signing on behalf of creditor, e.g. director/solicitor)

Capacity in which signing document: _________________________________

Dated: ____

Note: The completed form should be delivered to Steven Illes, either by posting it to Macintyre Hudson LLP of 6th Floor, 2 London Wall Place, London, EC2Y 5AU, or by emailing it to Connor.Newman@mha.co.uk.